

JOHN OAKEY AND MOHAN LTD.

CIN :L15549DL1962PLC003726

Office No 4 , FF, CSC Pocket E Mareket Mayur Vihar Phase 2 Delhi 110091

Phone : +91-120-2557298, 4256815 Fax : - +91-120-2659155

Website : www.oakeymohan.com

Email : oakeymohan@gmail.com

5th Sep-2019

DP Id & Client Id :

Name of Shareholder :

Dear Shareholder,

Sub: Notice for the 57th Annual General Meeting (AGM) and Annual Report for the Financial Year 2018-19

We are pleased to inform you that the **57th Annual General Meeting (AGM)** of the Company is scheduled to be held on **Monday, September 30, 2019 at 04.00 P.M. at SK kumar Banquet, plot no. 12 Gazipur Automobile Center, Patparganj, Delhi-110092** to transact the business as set out in the notice convening the Meeting.

We thank you for your support for the 'Green Initiative' of the Company, enabling service of the notices/Annual Reports electronically to your e-mail address.

A copy of the Annual Report of the Company for the financial year ended March 31, 2019 which, inter-alia, includes the Notice of the Annual General Meeting, Financial Statements, Directors' Report, Auditors' Report etc. is available on the links given herein below :

https://drive.google.com/drive/folders/1kzOTzm1hMN5fRzs_5o6a2yAiugSJBfsg?usp=sharing

In case you do not have PDF Reader installed you can download the installer by clicking [Official Adobe website](#).

In case you need a hard copy of the Annual Report, the same will be provided free of cost on receipt of a written request from you.

In this regard, your Company is pleased to offer e-voting facility which would enable you to cast your vote electronically. This facility is being provided through CDSL e-voting platform (i.e. www.oakeymohan.com). Please read the instructions given in the Notice for voting through the e-voting platform.

Please note that the e-voting period starts at **10.00 AM on Friday, September 27, 2019** and ends at **5.00 PM on Sunday, September 29, 2019**. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the **cut-off date i.e. September 23, 2019**, may cast their vote electronically. The voting module shall be disabled by CDSL for voting thereafter.

Please note that all future communications to shareholders would be sent to you in electronic form on this email address. In case there is any change in your registered email address, please update the same with your Depository, if you are holding shares in dematerialized form or with the Company's Share Transfer Agent, M/s Beetal Financial & Computer Services Pvt. Ltd., Beetal House, 3rd Floor, 99, Madangir, Behind Local Shopping Centre, Near Dada Harsukh Dass Mandir, New Delhi – 110062, Phone No. : 011-29961281-83, Fax No. : 011 – 29961284, E-mail : beetal@beetalfinancial.com, if you are holding shares in physical form.

Thanking you,

Yours faithfully,

For John Oakey And Mohan Limited

sd/-

(Surendra Kumar Seth)

Company Secretary